

MINUTES OF THE
MISSISSIPPI ELECTRONIC GOVERNMENT OVERSIGHT COMMITTEE
DECEMBER 13, 2022

COMMITTEE MEMBERS PRESENT:

MS Department of Information Technology Services	David Johnson, Chair
MS Department of Finance and Administration	Brandi King
MS Department of Public Safety	Clay Johnston
MS Office of the Secretary of State	Eric Yoakum
MS Office of the State Auditor	Tom Chain

OTHERS PRESENT:

MS Department of Finance and Administration	Lisa Dunn
MS Department of Finance and Administration	Reggie Welch
MS Department of Information Technology Services	Nita Caylor
MS Department of Information Technology Services	Kevin Gray
MS Department of Information Technology Services	Renee Murray
MS Department of Information Technology Services	Steve Patterson
MS Department of Wildlife, Fisheries and Parks	Keith Harkins
MS Department of Wildlife, Fisheries and Parks	Michael McRae
MS Department of Wildlife, Fisheries and Parks	Jason Thompson
NIC Mississippi	Thomas Allen
NIC Mississippi	David Campbell
NIC Mississippi	Drew Levanway
NIC Mississippi	Esther Turner
NIC Mississippi	Tina Wells
Office of the State Treasurer	Kurt Turner
The Clay Firm	Karen Newman

Mr. David Johnson called the meeting to order.

Mr. David Johnson called for a motion to approve the minutes of the October 18, 2022 meeting if no changes were needed. Mr. Clay Johnston made the motion to accept the minutes as presented. The motion was seconded by Mr. Eric Yoakum and passed with none opposed.

Mr. David Johnson called for a motion to approve the minutes of the called November 9, 2022 meeting if no changes were needed. Mr. Clay Johnston made the motion to accept the minutes as presented. The motion was seconded by Mr. Eric Yoakum and passed with none opposed.

Ms. Renée Murray, Mr. Jason Thompson, Mr. Michael McRae, and Mr. Keith Harkins presented a request by the Mississippi Department of Wildlife Fisheries and Parks to use Worldpay as the credit card payment processor and gateway for the parks and reservation system.

Mr. David Johnston entertained approval of the following motion:

Conditional to the approvals required in the DFA Administrative Rule for Electronic Payments, a motion to grant a temporary waiver for an alternative payment

processor to the Department of Wildlife Fisheries and Parks for the new parks and reservation system. The waiver will expire at the earlier of one year, ending January, 2024, or upon full implementation of the standard payment process. The Department is asked to provide the Committee with an update as to the progress being made to transition to the standard payment process at each meeting subsequent to the February 2023 go-live of the system until the standard process is in place.

Mr. Clay Johnston moved approval. Mr. Eric Yoakum seconded. The motion carried with none opposed.

Mr. Drew Levanway presented the Portal Highlights and Current Projects portion of the EOC reports:

- NIC MS launched a new website for The Mississippi Athletic Commission leveraging NIC MS' no-cost Magnolia template. Launched within 30 days of the signed project request, the new website provided the commission with a cost savings of \$15,000.
- In 2022, the Department of Public Safety's Driver Service Bureau website was awarded a Communicator Award of Distinction for Government Websites, a gold dotCOMM Award for Government Websites, and a gold Hermes Creative Award for Government Websites. These three awards contribute to the twelve awards received by the Department of Public Safety in the last five years.
- In October, the Mississippi Army National Guard (MSARNG) reached out to NIC MS with a need for a website hosting solution as their current hosting agreement expires at the end of 2022. NIC MS is taking a phased approach, first providing MSARNG an immediate hosting solution via a no cost Magnolia template website. In 2023, NIC MS will work with MSARNG to move the template site to a custom-developed website with additional digital growth opportunities including custom online forms.
- In October, NIC MS launched the QuickPay Invoicing application for the Mississippi Department of Archives and History (MDAH). This new service enables agency users to send electronic invoices to customers as part of the Tax Incentives Review process. Previously a paper-only process, the QuickPay Invoicing application allows users submitting historic preservation certification applications access to convenient online payment options and provides the agency with an easy-to-navigate dashboard highlighting invoice counts and revenue generated through the platform.
- In October, NIC MS launched a new website for the Mississippi Ethics Commission. The Magnolia template website is provided at no-cost to the agency, creating a savings of approximately \$15,000 in development costs. NIC MS provided the commission with the necessary training to manage website content and provided technical support throughout the development process.
- NIC MS' Hunting and Fishing Licensing Portal for the Mississippi Department of Wildlife, Fisheries, and Parks (MDWFP) saw a successful opening of deer hunting season during Thanksgiving week. Over the seven-day-period, more than 19,000 license purchases were made (12% more than in 2021) and over 32,000 individuals visited the customer portal (a 12% increase in total site traffic) with mobile usage accounting for a record 84% of all user traffic. Additionally, NIC MS securely processed more than \$1.8M in revenue for MDWFP, a 16% increase from last year.
- The Mississippi State Department of Health (MSDH) and NIC MS have successfully launched 29 services over the last 11 years and are currently in discussion to implement a new Enterprise Permitting and Licensing (EPL) platform. This multi-phased project will include the complete turnkey conversion and replacement of existing vital permitting and

licensing systems including Onsite Wastewater, Food Protection, and Long-Term Care Facility/Hospitals, as well as additional programs that are currently overseen by MSDH. NIC MS is currently preparing a proposal for MSDH which outlines project goals and timelines.

- In November, the ITS website was named a gold winner in the 2022 Davey Awards, while Mississippi's Official Website, ms.gov, and the MISSI Chatbot won Silver awards. The annual International Davey Awards honors the achievements of the "Creative Davids" who derive their strength from big ideas, rather than stratospheric budgets.
- NIC MS is working with the Mississippi Department of Rehabilitation Services (MDRS) to digitize the Office of Special Disability Programs (OSDP) Referral form to allow citizens to apply for enrollment in available OSDP programs and services. Built using the AccessGov platform, this will be the first online form conversion for MDRS.

Mr. Levanway presented the fiscal reports covering activities since the last meeting.

Mr. Levanway presented the following projects for Prioritization Approval:

PROJECT	AGENCY	FUNDING MODEL	SCORE
MSPB EAB Appeal Application and Payment Processing	Personnel Board, Mississippi State	Self-Funded	9
Mississippi Army National Guard Template Website	Mississippi National Guard	No Cost	17

Mr. Levanway presented the transactional metric report recapping activities this fiscal year through November 30, 2022.

Mr. David Johnson entertained a motion to approve the project queue. Mr. Clay Johnston moved that the projects presented for prioritization and approval be approved. The motion was seconded by Mr. Eric Yoakum. The motion passed with none opposed.

The next meeting is scheduled for February 21, 2023.

Mr. Clay Johnston made a motion that the meeting be adjourned. Mr. Eric Yoakum. seconded, and the motion was approved with none opposed. The meeting was adjourned.

David C. Johnson
David C. Johnson (Apr 17, 2023 07:29 CDT)

David Johnson, Chair

Mickey Yates

Mickey Yates, Vice-Chair