

DRAFT MINUTES OF THE
MISSISSIPPI ELECTRONIC GOVERNMENT OVERSIGHT COMMITTEE

JUNE 3, 2014

COMMITTEE MEMBERS PRESENT:

MS Department of Information Technology Services	Craig Orgeron
MS Department of Finance and Administration	Jenny Bearss
MS Department of Revenue	Jennifer Wentworth
MS Department of Public Safety	Clay Johnston
MS Secretary of State's Office	Andria Matrick
MS Office of the State Auditor	Mason Franton
MS Office of the Treasurer	Jesse Graham

OTHERS PRESENT:

MS Department of Information Technology Services	Renee Murray
MS Department of Information Technology Services	Donna Hamilton
MS Department of Information Technology Services	Caren Brister
MS Department of Information Technology Services	Alice Claire Thompson
MS Department of Information Technology Services	Betsy Ward
Mississippi Interactive	Dana Wilson
Mississippi Interactive	Brandon Ward
Mississippi Interactive	Drew Levanway
Clay Firm	Karen Newman

Dr. Craig Orgeron called the meeting to order.

Dr. Craig Orgeron called for a motion to approve the minutes of the April 29, 2014 meeting if no changes were needed. Mr. Clay Johnston made the motion to accept the minutes, it was seconded by Ms. Jennifer Wentworth, and the motion passed with none opposed.

Ms. Dana Wilson reviewed the Portal Highlights and Current Projects portion of the EOC Report. Some highlights included a Platinum Hermes Creative award for the MS Ready mobile application. There were only 13 mobile apps that received this award from worldwide entries. In addition, MSI launched the third iteration of ms.gov, completed the Contract & Procurement Search Application for DFA, and launched a TB certification application for the Department of Health.

Ms. Wilson provided an overview of two MDWFP projects in the queue for approval. MDWFP has requested approval to charge a flat 3% fee for its Shooting Range Permit and Merchandise Sales application since some of the fees are quite small. Mr. Clay Johnston made the motion to approve a flat fee; it was seconded by Ms. Jenny Bearss, and the motion passed with none opposed. Ms. Jennifer Wentworth made the motion to approve the queue; it was seconded by Mr. Clay Johnston, and the motion passed with not opposed.

Ms. Wilson provided a report of the SAQ Types based on application. The Committee discussed issues related to the requirement to meet PCI DSS Version 3.0 compliance by the January 15, 2015 deadline. Due to the importance of PCI compliance and the limited timeframe, Dr. Craig Orgeron suggested that the Committee meet monthly until January. Ms. Jennifer Wentworth made a motion that an RFP should be issued for a Vendor to provide assistance to State Agencies in completing the required SAQ documentation. In addition, the Committee should conduct outreach to educate Agencies on the requirements of PCI DSS Version 3.0 and ask Agencies to identify any applications that accept payments; it was seconded by Ms. Jenny Bearss, and the motion passed with not opposed.

The next meeting will be held on July 22, 2014, at 1:30 p.m. in Conference Room 106 at ITS.

Mr. Clay Johnston moved that the meeting be adjourned. Mr. Jesse Graham seconded and the meeting was adjourned.